



## **HUMAN RESOURCES COMMITTEE**

Under the direction of Chief and Council and the Chief Executive Officer, the Human Resources Committee will meet on a regular basis to assist the HR department in fulfilling its oversight responsibilities by reviewing the management of human resources and providing recommendations and advice on the management strategies, risks, initiatives, and policies. This Committee appointment will consist of a 3-year term and will also be staggered with a 2-year term appointment.

- Interested individuals must have some knowledge or work experienced in this area.
- Review and monitor the development and modification to the MFN Policy and Procedures Manual.
- Review and monitor the succession planning of recruitment.
- Review and make recommendations to ensure the Policy manual is in line with the Canada Labor Code, the Employment Equity Act, Saskatchewan Labor Standards, and the Accessible Act.
- Review strategies for employee training, education, retention, and development.
- Review the culture is aligned with the business strategy, organizational structure, and practices.

### **COMMITTEE REQUIREMENTS**

- A respected MFN Band and/or Community Member
- Previous human resources experience or training would be an asset.
- Professional Demeanor
- Effective communication skills

### **APPLICATION PROCESS**

**Posting Ends until positions are filled.**

Please submit your current resume, cover letter along with three (3) references attention to:

Ernie Dreaver – MFN Human Resources Officer

Mail: PO Box 99 Muskoday, Sask. S0J 3H0

Fax: (306) 764-7272 or

Email: [resume@muskodayfn.ca](mailto:resume@muskodayfn.ca)