



Muskoday First Nation Community School Administration

Box 219, Muskoday, Saskatchewan S0J 3H0

Telephone (306) 953-1055

Fax (306) 953-1059

Muskoday First Nation Community School (MFNCS)

Requires: 1 Fulltime Education Assistant

Duties of an Educational Assistant

- Work closely with a high needs student. Candidates with experience in Braille preferred.
- Assist in preparing materials, creating displays and undertaking other supportive activities
- Help students who are having trouble
- Assist teachers in the classroom and with supervising activities
- Implement specific techniques, strategies and language as directed by the teacher
- Collect data for use in student evaluation
- Report to teachers on students' strengths, achievements and needs
- Keep up to date on school, Muskoday First Nation, Saskatoon Tribal Council and provincial/federal policies
- Be willing to train in certain areas

Common skills and experience desired in an Educational Assistance

- Excellent verbal and written communication skills
- Patience and a desire to work with students one-on-one
- Be a team player
- Punctual and reliable attendance
- Educational Assistance training preferred or willing to train on the job
- Experience with Autistic or High Needs learners would be of benefit

All interested applicants please provide:

- Cover letter of application with your resume
- Clear Criminal Record and Vulnerable Sector Check
- Valid Driver's License or Reliable transportation to and from work

Deadline for applications: September 5th, 2024 @ 4:00 pm

Only those selected for Interviews will be contacted.

Please send applications to: Principal Liza Brown **OR** Jason Bear, Spec.Ed/Beh.Prog. Coordinator

lbrown@mfncs.org OR jbear@mfncs.org