



Muskoday First Nation
Employment Opportunity

Early Childhood Educator (ECE) Level I Part-Time Position

THE POSITION

Muskoday First Nation is seeking a Part-Time Early Childhood Educator for the Muskoday Awasis Centre. This position requires a person who is physically active and who is willing to “get down on the floor to play”.

Reports To

MFN Daycare Coordinator

QUALIFICATIONS

- Early Childhood Education Certificate Level I;
- First Aid/CPR Level “C” certification;
- Minimum 2 years’ experience in working with children who have diverse needs;
- Able to physically lift children and move furniture; and set up outdoor equipment
- Training in Play and Exploration- Minimum of Phase I and II.

RESPONSIBILITIES

- Interact with the parents and children;
- Assist with both long and short range programming in accordance with program philosophy, provincial “Play and Exploration” Program Guidebook, and developmentally appropriate First Nations childrearing practices;
- Support children’s emotional, social, physical, and cognitive development, through a play based programming approach;
- Dress children and change diapers, support toilet training in cooperation with parents;
- Organize, sanitize and store toys and play equipment to ensure order in activity areas, and play invitations;
- Be reliable and have good work ethics;
- Excellent interpersonal communication skills; and
- Work independently and as part of a team.

ASSETS

- Knowledge of First Nations culture;
- Ability to build healthy relationships with parents, children and staff;
- Good problem solving skills;
- Excellent organizational, time management, and problem solving skills;
- Excellent written and interpersonal communication skills;
- Experience and knowledge gained from having lived in an STC First Nation or on reserve;
- Play and Exploration training in Infants and Toddler Programming, Responding to Children’s Interests, or other play based professional development workshops.

CONDITION OF EMPLOYMENT – Successful Candidate:

- Must possess a valid Saskatchewan driver’s license (class 5);
- Meet MFN’s insurance requirements;
- Obtain a clear and Current Criminal Records Check (CPIC) and a Vulnerable Sector Check
- ECE documentation must also be provided at the time of interview.

The salary will be based on qualifications and relevant experience.

Posting Ends: October 26, 2024.

To apply, please submit your resume and cover letter detailing your qualifications along with three (3) references to:

Ernie Dreaver - MFN Human Resources Officer

Mail: PO Box 99 Fax: (306) 764-7272 Email: resume@muskodayfn.ca

Muskoday, Sask.

S0J 3H0

Acknowledgement and Agreement

The above description reflects the general details considered necessary to describe the principal functions and duties as required for proper evaluation of the job and will not be construed as a detailed description of all the work requirements that may be inherent in the job. Employees may perform other related duties and tasks as required to meet the needs of the operation.

I acknowledge that I have received and reviewed this job description.

Name: _____

Signature: _____

Date: _____

Witness: _____