



## Muskoday First Nation Community Health Centre EMPLOYMENT OPPORTUNITY Job Description

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### **Community Support Worker Full Time**

#### **Reporting to:**

MCHC Health Director

#### **Position Summary:**

Muskoday First Nation is seeking an enthusiastic, energetic, and highly motivated individual to fulfill a FULL-TIME PERMANENT position, Community Support Worker (CSW) Role. The CSW will work closely with our Family Well-Being and Community Addictions Teams, as well Community Culture, Recreation, and Sports Teams. The CSW will be responsible for providing mostly after-hours community activities and support services meant to engage Muskoday youth and families.

Developing, assisting, and supporting after-hours programming in the community is the objective of this position, and may require transport of youth, children, and families. The successful CSW will be knowledgeable of Muskoday values and traditions. Positive teamwork and inter-department communication is crucial, as the CSW will be making necessary outside referrals, as well as connecting clients to services within the community. Establishing and maintaining cooperative and collaborative working relationships with co-workers and community members is crucial. CSW's promote healthy lifestyles and healthy child parenting, while also recognizing and reporting possible child abuse or neglect in the community.

A unique quality as a CSW in Muskoday is that it will be your own knowledge, personal skill set, values, and interests that will be used to build appropriate activity plans for youth and families. Your talents and abilities, combined with specific work duties, make this a dynamic and progressive position. This role is perfect for an individual who loves empowering others, being a positive role model, and wants to make a difference in the lives of youth, families, and Muskoday community. If you feel that you are the individual, we are looking for – we invite you to apply with us and tell us how you would be the perfect addition to these important initiatives.

#### **Qualifications:**

- Two or more years of education, plus two + years work experience in a relatable Human Services field;
- Preference will be given to applicants with a degree or working on a relevant degree;
- Must have a valid Class 5 driver's license;
- Must have a reliable vehicle;
- Ability to work flexible hours, especially from 3:30 pm weekdays and several hours during weekend;
- Clear Criminal Record and Vulnerable Sector Check;
- General understanding of wholistic healing and wellness, the Social Determinants to Health (Indigenous Peoples), the history and stories of Muskoday First Nations, the impacts of Residential Schools and Intergenerational Trauma;
- Must demonstrate the ability and willingness to promote and adhere to a positive and healthy lifestyle;
- Required to abide by the Personnel Policies and Procedures Manual, and sign all documentation related to Non-Disclosure, Confidentiality, and Code of Conduct;
- Willingness to participate in relevant training and programming related to the role.

#### **Skills Preferred:**

- Ability to identify and assess safety risks, along with developing safety plans with people or families in crisis;
- CISM or Suicide Prevention training;
- Strong interpersonal and communication skills;
- General knowledge of child development, lifespan human growth and development;
- Principles & Values of community and wholistic program planning and development;
- Good working knowledge of computer systems (Microsoft Excel, Word, Internet);
- Ability to work productively as a member of a team as well as independently;

- Knowledge and respect of Indigenous Laws and values, especially Muskoday First Nation's traditions, values and customs; the ability to speak and willingness to learn the Cree language is a definite asset;
- Self-motivated and organized;
- Ability to keep timely and accurate documentation;
- Effective problem solving and decision-making skills;
- Be familiar with other services and resources within the Muskoday and nearby communities;
- Promote the Well being programs to community membership and provide continual support of Community-Based Models of child and family supports;
- Provide information and support services to families using Community protocols and holistic approaches;
- Screen for the safety of the child/children for risks/vulnerabilities & communicate risk to the appropriate staff.

**Location:**

Muskoday First Nation - located 24 kilometers Southwest of Prince Albert on Hwy3.

**Application Process:**

Please submit a Cover letter and resume with 3 (three) references to:

Ernie Dreaver, Human Resources Officer  
PO box 99, Muskoday SK, S0J 3H0  
Fax: (306) 764-7272  
Email: [resume@muskodayfn.ca](mailto:resume@muskodayfn.ca)

**DEADLINE FOR SUBMISSIONS: April 26th, 2024**

Late applications will not be accepted.