



Muskoday First Nation Employment Opportunity Posting and Job Description

FOOD SECURITY COORDINATOR

Do you want to make a difference to help bring food security to our MFN Community? This full-time position will be responsible for overseeing food security for our community. Maintain financial records, order materials and stock; organize and direct greenhouse and nursery operations by planting, transplanting, feeding, and spraying. Along with teaching and supporting community members with their spaces.

If this sounds appealing to you, please apply!!

Reports To

Muskoday Health Director

Responsibilities

- Establish and maintain required environment.
- Identify and control insects, disease and weed problems.
- Maintain financial and personnel records.
- Order materials and stock.
- Organize and direct greenhouse and nursery operations.
- planting, transplanting, feeding, and spraying.
- Maintain greenhouse.
- Community garden rototilling.
- Work with new and current gardeners to help them succeed with harvests and get set up for next year.
- Bring in Teams to plan and prepare actions for fall—collecting seed, soil testing, harvesting, gathering wild harvests, arranging canning and freezing workshops, providing, or arranging cooking classes (may be online videos), small group gatherings are anticipated.
- Review best practice Food Security initiatives; build a plan with community members help, focus groups and staff teams; send proposals to resources recommended and follow-up as the Communities Food Security Team Lead.
- Build a program for the MFNCS school—example—Greenhouse with early seedlings and Plant production to be distributed to gardeners in May/June; workshops on food forests, wild harvesting, cooking for nutrition and great taste, food security skills, etc.
- Budding trees • Clipping.
- Greenhouse cleaning.
- Hand harvesting vegetables.
- Mixing fertilizer.
- Weeding.
- Assist in pruning trees, shrubs, and plants.
- Mix and prepare soils.
- Plant bulbs and seeds.
- Pot and re-pot plants.
- Transplant seedlings or rooted cuttings.
- Water and tend to plants, lawns and/or gardens.
- Clean work area.
- Type of crops • Potatoes • Corn • Peas • Cucumbers • Herbs • Tomatoes • Beans.

Desired Skills and Experience

- Permanent Full-time position at 37.5 hours per week. Hours will need to be flexible, often based on the growing and harvest season when after hours and weekends will be the norm.
- No degree required. However, certificates or training in a relatable field would be an asset.
- Explain your knowledge of First Nations Community Needs, Social Determinants of Health, Holistic Wellness and Wellbeing.
- Enjoys working outdoors, all seasons.

- Ability to work with minimal supervision.

Desired Skills and Experience Continued:

- Strong leadership and organizational skills.
- Takes direction well.
- Works well with the MFN Community, supervisors, and co-workers.
- Valid Saskatchewan driver's license.
- Experience with the operation of a tractor, rototiller, etc. would be an asset.

Work Conditions

- Working in all elements of the seasons
- Working in a greenhouse setting
- Lots of walking and standing

Job Type: Full-time 37.5 hours per week.

Salary: \$45,000 to \$55,000 per annum

Benefits:

- Dental care • Vision care • Extended health care • Life insurance • Cel allowance • Pension

APPLICATION PROCESS

Please apply with a Cover Letter/Resume and three work references to resume@muskodayfn.ca

On or before **March 7th, 2024 at 4:30pm.**

- ❖ *Muskoday First Nation appreciates the interest of all applicants; however only those selected for an interview will be contacted.*
- ❖ *Late applicants will not be accepted.*
